



AGENDA – Hoveton Community Council
Meeting to be held on Monday 15th April 2024 after
the Annual Parish Meeting
Meeting to be held in the Jubilee Room at Hoveton Village Hall

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

B Bethell

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Monday 8th April 2024

1 ATTENDANCE

To note those present and to consider apologies for absence.

2 DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

To approve the minutes of the full council meeting held on 11th March 2024, and to note any matters arising.

4 PUBLIC FORUM

- 4.1 To receive a report from County and District Councillor Dixon.
- 4.2 To receive a report from District Councillor Mancini-Boyle.
- 4.3 To receive a police report.
- 4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

5 NEIGHBOURHOOD PLANNING

- 5.1 To agree the Terms of Reference for the Steering Group.

6 ADMINISTRATION

- 6.1 To receive the Clerk's Report.
- 6.2 Questions to the Clerk.
- 6.3 To consider steps to improve road safety, including use of existing equipment and additional measures. Correspondence received from a parishioner.
- 6.4 To consider replacement of benches around the parish.

7 COMMUNITY

- 7.1 To receive an update about the Waterside Rooms and consider next steps.
- 7.2 To receive an update about Brook Park and consider next steps.
- 7.3 To receive an update about Riverside Park and Pocket Park and consider next steps
- 7.4 To receive an update about Granary Staithe and to note correspondence from a member of the public about bird feeding.
- 7.5 To receive an update about flooding and sewage problems and consider next steps.

8 FINANCE

- 8.1 To review and approve items of expenditure (Schedule of payments, circulated).
- 8.2 To note the external auditor for 2023/24
- 8.3 To review the budget variances and note the bank reconciliation to March 31 2024

9 ITEMS FOR THE NEXT MEETING

- 9.1 To note the meeting date, and any items for the next agenda.

10 CONFIDENTIAL STAFFING ITEM

- 10.1 To resolve to exclude members of the press and public
- 10.2 To receive an update on staffing matters
- 10.3 To consider the Clerk's salary progression.

Ben Bethell, Parish Clerk & RFO
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