



# **Minutes of the meeting of Hoveton Community Council Monday 11th March 2024 at 18:45. Meeting held in the Jubilee Room at Hoveton Village Hall.**

## **1 ATTENDANCE**

Present: Cllrs Peter Howe (Vice-Chair), Alex Howe, Barry Edwards, Kerry Walker, Andrew Parker, and Richard Stowe.

In attendance: Ben Bethell (Parish Clerk), and 11 members of the public.

Apologies from Cllrs Dixon and Mancini-Boyle

## **2 DECLARATIONS OF INTEREST**

None.

## **3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the meeting on February 5<sup>th</sup> were AGREED. There were no matters arising.

## **4 PUBLIC FORUM**

4.1 Cllr Dixon had sent apologies.

4.2 Cllr Mancini-Boyle had sent apologies but had asked that it was noted that Council tax is up £4.95 and brown bin is up £5.00. Cllr Mancini-Boyle is also trying to help HCC get the Section 106 money.

4.3 No police present.

4.4 Concerns were raised about the precept increase, in particular in respect of residents of Hoveton St John. The increase is largely driven by the new Parish Warden role and it was noted that the warden covers the entire parish. The Council invited residents to bring ideas forward for consideration.

It was noted that rubbish bins can now accept dog waste. There are stickers available to show this and these will be circulated and stuck on bins.

Frustrations were noted about the situation with Riverside Park and the Broads Authority's involvement. This was covered under item 8.3.

The lack of new benches on Granary Staithe was also noted as an issue. The Clerk had noted this in his report but it is a frustration shared by the Council.

Lastly, the lack of movement with Brook Park, (notably an update on the ten-point plan) was raised as a frustration. This was covered under item 8.2.

## **5 PLANNING**

- 5.1 PF/24/0325 - Demolition of detached garage, erection of side extension to dwelling and detached summerhouse - Regalis Brimbelow Road Hoveton Norwich Norfolk NR12 8UJ – Not discussed.
- 5.2 BA/2023/0468/FUL - Removal of peninsula of land and replacement with floating pontoon - Barnes Brinkcraft Riverside Road Hoveton Norfolk NR12 8UD – No objection
- 5.3 PF/24/0229 - Erection of detached double garage - Seven Oaks 1 Summer Drive Hoveton Norwich Norfolk NR12 8DY - No objection

## **6 NEIGHBOURHOOD PLANNING**

- 6.1 The Steering Group is growing but would welcome new people. It was specifically noted that a representative from Hoveton St John would be valued. (see item 4.4)  
An apology was noted in respect of a failed meeting which is to be rearranged.  
A brief overview of the process was given (for the benefit of those public present). A meeting with the chosen consultant has happened but no appointment has yet been made and will need consideration. The Terms of Reference for the Steering Group is being worked on. It was suggested that flyers could be dropped in Hoveton St. John.

## **7 ADMINISTRATION**

- 7.1 The Clerk read his report. Key themes included the lack of response from NNDC in several areas, the misleading NCC percentage increases given on Council Tax bills, and the refresh of the website and Facebook page. The Neighbourhood Plan was also noted as an area which will require more work over coming months.
- 7.2 Councillors asked about the NCC increases on the Council Tax bill and it was AGREED that a note should be written to the County Councillor asking for an explanation. It was AGREED that the points raised about Council Tax, the blockages being experienced, and the help being offered, should be noted in the next edition of The New Bridge.  
A question was raised about street lamp repairs. Amey are still to respond with a maintenance cost and the Clerk will chase this.
- 7.3 The Parish Warden is still off long-term sick. It was asked that the Clerk pass the Council's best wishes.
- 7.4 Cllr Parker gave a brief report about the recent meeting with neighbouring parishes. The meeting had been constructive and will allow a more coordinated approach to the use of SAM2 data, amongst other things. Further meetings are planned.
- 7.5 It was AGREED to meet on site to discuss options and bring a proposal back to council.

## **8 COMMUNITY**

- 8.1 Following a meeting with the MP, Duncan Baker, it was AGREED to call a multi-agency meeting with the Broads Authority, Roys, Anglian Water, Highways, Greene King, and NNDC. This suggestion was made by Duncan Baker, who will also attend. The intention is that this will happen during April to agree what needs doing to remedy the situation. This meeting will cover elements of item 8.3 and 8.4.
- 8.2 The Clerk noted that no response has been received from Geoff Lyon despite several calls and emails. It was AGREED that an executive level complaint should be raised if no response is received very soon.
- 8.3 The multi-agency meeting is intended to address the issues currently being experienced. An issue with the laneway (between the tourist information and the estate agent) was noted – private signs have appeared despite the lane not being private. It was AGREED that the Clerk and Cllr Walker would understand and engage stakeholders and move this forwards. Work at the Kings Head was also noted as not progressing in line with plans. It was AGREED that the Clerk should raise with the planning authority.
- 8.4 The Clerk has been working at Granary Staithe to prevent further sewage incidents from the sewer system under the alleyway.  
It was noted that Grange Close surface water issues are being progressed by Dennis Willis. The Clerk offered to help where possible and the Council AGREED to support however they could.  
A response from Anglian Water is outstanding. The Clerk will chase this.  
It was noted that an Anglian Water engineer had confirmed that there have been problems with the pumping station in the village. It was AGREED that the Clerk will write to Anglian Water to ascertain the down time at the station.

## **9 FINANCE**

- 9.1 The Schedule of Payments (below) was AGREED.
- 9.2 It was AGREED that the Council would like to use Sonya Blythe as internal auditor again this year. The cost is £125.

## **10 RISK**

- 10.1 It was AGREED that changes to the residual risk column are required to show the progress against actions. The Clerk will circulate the updated version of the document.

## **11 ITEMS FOR THE NEXT MEETING**

- 11.1 It was AGREED that the Biodiversity Policy would be reviewed and agreed at the next meeting.

Items for The New Bridge should include the Council Tax situation, HCC's budget, and a note about the blockages currently being experienced in various areas.

## 12 CONFIDENTIAL STAFFING ITEM

- 12.1 It was AGREED to exclude the public and press from the next part of the meeting.
- 12.2 The Council received an update about the situation with the Parish Warden. It is hoped that a return to work will soon be possible.  
It was AGREED that Cllr Parker will replace Cllr Edwards on the Staffing Committee.  
it was AGREED that the Staffing Committee and Cllr Edwards (HVVH lead) would work in support of the Clerk through the process.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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### Schedule of Payments

| Date       | Item   | Regular? | Minute Book | Value     |
|------------|--|----------|-------------|-----------|
| 09/02/2024 | B BETHELL - ZOOM RENEWAL                       |          | 2023044     | £155.88   |
| 09/02/2024 | B BETHELL - GRAVEL FOR GRANARY STAITHE         |          | 2023044     | £56.96    |
| 09/02/2024 | B BETHELL - GATE FURNITURE FOR GRANARY STAITHE |          | 2023044     | £6.98     |
| 09/02/2024 | B BETHELL - MILEAGE                            |          | 2023044     | £30.60    |
| 09/02/2024 | B BETHELL - HDMI LEAD                          |          | 2023044     | £16.99    |
| 09/02/2024 | B BETHELL - JUST LAWNMOWERS - MOWER            |          | 2023043     | £648.99   |
| 19/02/2024 | NPOWER   | REGULAR  | 2022082     | £202.25   |
| 29/02/2024 | MONTHLY PAY, HMRC, AND PENSION                 | REGULAR  | 2022082     | £2,603.73 |
| 01/03/2024 | 1&1 INTERNET LTD                               | REGULAR  | 2022082     | £9.60     |

To Note      INCOME FROM SAVINGS INTEREST      £206.32

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