



## **AGENDA – Hoveton Community Council**

### **Meeting to be held on Monday 11<sup>th</sup> March 2024 at 18:45**

(Postponed from March 4<sup>th</sup> 2024)

**Meeting to be held in the Jubilee Room at Hoveton Village Hall**

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

*B Bethell*

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Monday 4th March 2024

#### **1 ATTENDANCE**

To note those present and to consider apologies for absence.

#### **2 DECLARATIONS OF INTEREST**

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

#### **3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING**

To approve the minutes of the full council meeting held on 5<sup>th</sup> February 2024, and to note any matters arising.

#### **4 PUBLIC FORUM**

- 4.1 To receive a report from County and District Councillor Dixon.
- 4.2 To receive a report from District Councillor Mancini-Boyle.
- 4.3 To receive a police report.
- 4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

## **5 PLANNING**

- 5.1 PF/24/0325 - Demolition of detached garage, erection of side extension to dwelling and detached summerhouse - Regalis Brimbelow Road Hoveton Norwich Norfolk NR12 8UJ
- 5.2 BA/2023/0468/FUL - Removal of peninsula of land and replacement with floating pontoon - Barnes Brinkcraft Riverside Road Hoveton Norfolk NR12 8UD
- 5.3 PF/24/0229 - Erection of detached double garage - Seven Oaks 1 Summer Drive Hoveton Norwich Norfolk NR12 8DY

## **6 NEIGHBOURHOOD PLANNING**

- 6.1 To receive an update from the Steering Group and consider next steps.

## **7 ADMINISTRATION**

- 7.1 To receive the Clerk's Report.
- 7.2 Questions to the Clerk.
- 7.3 To receive an update from the Parish Warden.
- 7.4 To receive an update from the local roads/traffic forum.
- 7.5 To agree plans for a new noticeboard.

## **8 COMMUNITY**

- 8.1 To receive an update about the Waterside Rooms and consider next steps.
- 8.2 To receive an update about Brook Park and consider next steps.
- 8.3 To receive an update about Riverside Park and Pocket Park and consider next steps.
- 8.4 To receive an update about flooding and sewage problems and consider next steps.

## **9 FINANCE**

- 9.1 To review and approve items of expenditure (Schedule of payments, circulated).
- 9.2 To appoint an internal auditor for 2023/24.

## **10 RISK**

- 10.1 To review the risk register and agree any action required.

## **11 ITEMS FOR THE NEXT MEETING**

- 11.1 To note the meeting date, and any items for the next agenda.

## **12 CONFIDENTIAL STAFFING ITEM**

- 12.1 To resolve to exclude members of the press and public
- 12.2 To receive an update on staffing matters.

Ben Bethell, Parish Clerk & RFO  
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