



# **Minutes of the meeting of Hoveton Parish Council Monday 8th January 2024 at 18:45. Meeting held in the Jubilee Room at Hoveton Village Hall.**

## **1 ATTENDANCE**

Present: Cllrs Russell Reeve (Chair), Peter Howe, Alex Howe, Barry Edwards, Kerry Walker, Rob Henson, James Nash, Andrew Parker, and Richard Stowe.

In attendance: Ben Bethell (Parish Clerk), Cllr Nigel Dixon, and 6 members of the public.

## **2 DECLARATIONS OF INTEREST**

None.

## **3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the meeting on December 6<sup>th</sup> AGREED. There were no matters arising.

## **4 PUBLIC FORUM**

- 4.1 Cllr Dixon talked first about the adoption of Brook Park. The latest news was that NNDC is trying to arrange a site meeting with the various parties in late January. Flooding, particularly on Grange Close, remains a priority. Highways and Anglian Water have been contacted to attend a site meeting. A date needs to be chased and HCC will be involved. Cllr Dixon was also keen to say a few words about the NNDC Draft Local Plan and it was agreed that he should be brought back in at item 6.1.
- 4.2 Cllr Mancini-Boyle was not present.
- 4.3 No police present.

- 4.4 It was noted that the tent in the field/ditch remains. HCC will contact the landowner again. Concerns were raised about the Brook Park site meeting. Previous meetings and their resulting actions have not solved the issues.  
Caroline Williams asked that her name was added to the minutes in respect of item 7.8. It was stated that there is a covenant on Granary Staithe which prevents commercial trading and/or business operating with the exception of the bridge pilot.  
The pavements on Two Saints Close remain a concern. The Clerk will chase for a resolution.

## **5 PLANNING**

- 5.1 RV/23/2613 - Variation of condition 4 (use restriction) of planning permission PF/11/0589 (Erection of covered swimming pool) to allow the pool to be open to the public – 9 Grange Close Hoveton Norwich Norfolk NR12 8EA – The council noted concerns about the commercial use of the pool, particularly in respect of opening hours and parking. However, it was AGREED that there would be no objection, but these points would be noted in the response.

## **6 NORTH NORFOLK LOCAL PLAN**

- 6.1 An overview of the progress made since the last meeting with given by the Chair. Plans for the next few weeks, in particular the Examination hearings, were outlined. It was AGREED to email NNDC and ask them for clarification on some points and note frustrations.  
Cllr Dixon acknowledged that the issues raised are not new. Some concerns may be dealt with by way of explaining more about the detailed process. Cllr Dixon explained that he would not issue a covering comment at this stage, but suggested that HCC waits for a response from NNDC officers before going further.  
It was also AGREED that a public meeting would be held to present the current situation and bring the public 'up to speed'.

## **7 ADMINISTRATION**

- 7.1 There was no Clerk's Report this month.
- 7.2 A question about the repair of lampposts was raised and it was noted that the repair would be carried out once funds had been transferred. Funds would be sent once agreed in item 9.1.
- 7.3 It was noted that the Parish Warden is currently ill. The SAM2 sign will need relocating shortly.
- 7.4 A brief overview of the current situation was given by Cllr Peter Howe. Environmental Health are involved and it is hoped they will aid resolution.
- 7.5 It was AGREED that Cllr Parker would represent HCC in discussions with Salhouse Parish Council in respect of development at Rackheath.

- 7.6 The Broads Authority are still trying to find funding to finish work at Riverside Park. Whilst the planned improvements have been significantly reduced, the suggestion is that no further work will happen until late 2024.  
It was AGREED that the clerk will write to the MPs and PPCs asking for assistance.
- 7.7 It was AGREED to support the use of S106 funds by Horning Parish Council to provide more allotments.
- 7.8 This item was moved to the end of the meeting and discussed in confidence owing to the commercial nature. It was AGREED that a trial would be allowed with the bird rescue truck positioned on Granary Staithe. The truck would be allowed to sell bird food as suggested in the proposal.
- 7.9 A note from NNDC about the need for affordable homes was discussed. The need was recognised and the Council will continue to look for opportunities.

## **8 2024/25 BUDGET**

- 8.1 The Clerk presented a revised budget with a precept increase of 9.94% (61p per month for a Band D home). This was AGREED, with the precept amount to be requested being £69,422.34.

## **9 FINANCE**

- 9.1 The Schedule of Payments (below) was AGREED.
- 9.2 The Budget Variances were shown and NOTED. The bank reconciliation was AGREED and signed by the Chair.
- 9.3 It was AGREED to open an new Unity Bank account initially to split reserves into.

## **10 ITEMS FOR THE NEXT MEETING**

- 10.1 Items for the next meeting will include Projects, grass cutting, and the issues with the Waterside rooms.

## Schedule of Payments

Date	Item	Regular?	Minute Book	Value
01/11/2023	1&1 INTERNET LTD	REGULAR	2022082	£9.60
20/11/2023	NPOWER	REGULAR	2022082	£159.88
27/11/2023	GARDEN GUARDIAN	REGULAR	2022082	£1,192.20
27/11/2023	NORFOLK ALC		2023030	£125.00
27/11/2023	B BETHELL - USB HUB		2023030	£8.49
27/11/2023	B BETHELL - LAPTOP POWER SUPPLY		2023030	£39.79
27/11/2023	B BETHELL - MS OFFICE		2023030	£190.00
30/11/2023	1&1 INTERNET LTD	REGULAR	2022082	£9.60
30/11/2023	NOVEMBER WAGES, PENSION, AND HMRC	REGULAR	2022082	£3,840.80

### To Note

NOVEMBER'S PAY FIGURE INCLUDED THE BACKDATED PAY AWARD  
PAYMENT TO MAKING CONNECTIONS £250.00

### To Approve

VAT FOR PLAY EQUIPMENT TO HVH	£1,688.90
CLERK'S MILEAGE OCT/NOV	£77.40
MOBILE PHONE OCT/NOV	£27.00
THE BROADS SOCIETY	£16.00
CHRIS PHILLIPO - PARK GRASS SEPTEMBER	£130.00
NNDC - ELECTION COSTS	£51.17
P HOWE - CHRISTMAS LIGHTS	£155.79

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

Tel: 07572 349600

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