



AGENDA – Hoveton Parish Council
Meeting to be held on Monday 5th February 2024 at 18:45
Meeting to be held in the Jubilee Room at Hoveton Village Hall

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

B Bethell

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Wednesday 31st January 2024

1 ATTENDANCE

To note those present and to consider apologies for absence.

2 DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

To approve the minutes of the full council meeting held on 8th January 2024, and to note any matters arising.

4 PUBLIC FORUM

- 4.1 To receive a report from County and District Councillor Dixon.
- 4.2 To receive a report from District Councillor Mancini-Boyle.
- 4.3 To receive a police report.
- 4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

5 PLANNING

- 5.1 PF/24/0032 - Change of use of commercial unit (dog grooming salon) to domestic use to provide extension to dwelling; external alterations – Pink Pawz Grange Close Hoveton Norwich Norfolk NR12 8EA

- 5.2 PF/24/0113 - Single storey rear extension to dwelling; replacement roof with higher ridge level and rear dormer to provide first floor accommodation; porch extension to front; external alterations - 83 Grange Close Hoveton Norwich Norfolk NR12 8EB
- 5.3 BA/2024/0024/FUL - Installation of an ATM to be installed in the entrance lobby through the right hand window. Move glazed entrance doors to the left to give a new re-glazed 1400mm window to accommodate the ATM. Illuminated ATM sign and nonilluminated sign - Riverside Centre, Nisa Stores , Norwich Road, Hoveton, Norfolk
- 5.4 BA/2024/0026/ADV - Illuminated ATM fascia sign - Riverside Centre, Nisa Stores , Norwich Road, Hoveton, Norfolk

6 NORTH NORFOLK LOCAL PLAN

- 6.1 To receive an update from the Local Plan Working Group and to agree next steps.
- 6.2 To agree the approach for the upcoming public meeting on February 7th 2024.

7 NEIGHBOURHOOD PLANNING

- 7.1 To consider a proposal to build a Neighbourhood Plan.

8 ADMINISTRATION

- 8.1 To receive the Clerk's Report.
- 8.2 Questions to the Clerk.
- 8.3 To receive an update from the Parish Warden.
- 8.4 To agree revised Councillor roles and responsibilities.
- 8.5 To consider the request to attend the Lion's summer fete.
- 8.6 To receive an update about the work at Riverside Park and consider next steps.
- 8.7 To consider possible logos for Hoveton Community Council.
- 8.8 To receive an update on noticeboard options and agree next steps

9 COMMUNITY

- 9.1 To receive an update about the Waterside Rooms and agree next steps.
- 9.2 To receive an update about Brook Park and consider next steps.

10 PROJECTS

- 10.1 To consider priorities and next steps.
- 10.2 To receive an update on S106 funds for benches and play area.

11 FINANCE

- 11.1 To review and approve items of expenditure (Schedule of payments, circulated).

12 POLICIES

- 12.1 To review current policies and agree priorities for review.

13 ITEMS FOR THE NEXT MEETING

- 13.1 To note the meeting date, and any items for the next agenda.