



# **Minutes of the meeting of Hoveton Parish Council Monday 4th September 2023 at 18:45. Meeting held in the Jubilee Room at Hoveton Village Hall.**

## **1 ATTENDANCE**

Present: Cllrs Russell Reeve (Chair), Peter Howe, Alex Howe, Rob Henson, Barry Edwards, Kerry Walker, and James Nash.

Apologies from Cllr Mancini-Boyle.

In attendance: Ben Bethell (Parish Clerk), Paul Rice (Parish Warden), Cllr Nigel Dixon, Claire Goldwater (NNDC), and seven members of the public.

## **2 DECLARATIONS OF INTEREST**

None.

## **3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the meeting on July 26<sup>th</sup> were discussed. It was agreed to include the comment made by MP Duncan Baker about his support for the CIL.

## **4 PUBLIC FORUM**

- 4.1 Cllr Dixon began by saying that the RAAC (reinforced aerated autoclaved concrete) situation in Norfolk schools appears not to be widespread. A survey was undertaken in 2018 of all school buildings and the current understanding is the just one school (in Dereham) has potential issues.
- The issue of nutrient neutrality was raised again with the current suggestion from government being that this may be solved by a relaxation of requirements. More will follow, but reservations remain. The northern part of the Tilia development is still on hold owing to the issue.
- NNDC has a new Assistant Planning Director, Russell Williams. Cllr Dixon offered to introduce the Council to him if/when required.
- The meeting between NNDC and Persimmon about Brook Park has still not taken place, but Cllr Dixon is following this up.

Lastly, Cllr Dixon noted that he has his Member's pot for Highways improvements and would welcome a bid from the Council. These projects are generally smaller (£2500 - £3000 max.) and could be supported by the Parish Partnership Fund.

A member of the public suggested that Stone Road requires some improvement.

It was noted that a tree had been left (after removal) on a footpath in Brook Park.

It was also noted that workmen had suggested that investigation work was underway looking at pumping waste from Brook Park Phase 2 into the drains of Brook Park Phase 1.

Cllr Dixon suggested it may be that the flow is actually to be in the opposite direction.

4.2 No report from Cllr Mancini-Boyle.

4.3 Cllr Edwards has sent an email to PC Matt Pritty about output from the SAM2 sign. No response had been received prior to the meeting so a chaser was sent.

4.4 Trevor Rivett was thanked by a member of the public for his efforts around the village.

The vegetation cutting along the railway embankment has left a significant amount of scrub which remains uncleared. Warden to investigate.

It was noted that a section of pavement has been re-laid at the end of Grange Close which is not level and causing a trip hazard. It was agreed that the Council would raise the issue with Highways.

It was noted that the precinct is looking sad. The planters look particularly poor. It was agreed that the Council should write to the owner and request that the area is improved.

It was noted that an ATM is now present in Londis.

A resident of Brook Park informed the meeting about some challenges they were having with people (mainly children) using a slope to his driveway as a thoroughfare. Unfortunately the situation has escalated and the police are now monitoring.

## **5 PLANNING**

5.1 PA/23/1787 – Installation of solar PV equipment on roof of non-domestic building - Unit 2, Station Business Park, Horning Road West, Hoveton, Norwich, Norfolk, NR12 8QJ

The council SUPPORTS this application

5.2 PF/23/1742 - Porch to southwest elevation of dwelling and external alterations; new driveway/parking area with fence to match existing - 1 Three Acre Close, Hoveton, Norwich, Norfolk, NR12 8QL

The Council has NO OBJECTION to this application.

## **6 ADMINISTRATION**

6.1 The Clerk read his report. Key projects including bringing the Parish Warden onboard and improvements to the admin at the village hall are going well and a change of focus is expected over coming weeks. The parks will become a priority as the Broads Authority conclude their works.

The ongoing need for new councillors was mentioned along with the need to balance building a solid financial base whilst providing the necessary community benefits. The

Council's upcoming project workshop will generate ideas for works required over the coming years.

Lastly, Manchester's new 'tourist tax' was noted. It was suggested that Hoveton is significantly affected by the tourist trade and often has a significant outlay with no return.

- 6.2 A question was asked about whether any additional responsibilities were expected in Riverside Park. The Clerk responded by saying that we are certainly not aware of any and the recently drafted agreement between the Broads Authority and the Council doesn't alter the existing agreement. There is a new Broads Authority contact starting on October 1<sup>st</sup>. It was noted that the website needs updating and that help is available from Cllr Alex Howe.
- 6.3 Paul Rice (Parish Warden) introduced himself and gave an overview of the areas he's been involved in since he started. Clearance of river escape ladders, highways issues, overgrown vegetation in the parks and work at the village hall were the main areas.
- 6.4 The SAM2 sign remains on Stalham Road. The main frustration remains that the data is not used by the police and therefore the sign's impact is limited. It was agreed that the SAM2 sign should feature in the next New Bridge magazine and that the public should be asked their opinion through a survey.  
It was also agreed to press the police to provide a speed check in light of the data obtained. Lastly, it was noted that ANPR technology would potentially allow the data to be used more readily, but further information is needed.

## **7 FINANCE**

- 7.1 The Clerk showed the Schedule of payments (below) and this was AGREED.  
It was noted that there had been confusion with NNDC over an invoice for the village hall. Whilst not expected, the Clerk warned that it was possible that the confusion may cause the Council challenges at some point.
- 7.2 The Clerk showed the current bank balance and the Bank Reconciliation was AGREED and signed.  
The Clerk gave a brief overview of the budget variance which is currently showing with a significant surplus. However, it was noted that various projects have been suggested and therefore that surplus is unlikely to remain so high.

## **8 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING**

- 8.1 It was agreed that the next New Bridge article should focus on the SAM2 sign.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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**Schedule of Payments**

Date	Item	Regular?	Minute Book	Value
28/07/2023	NNDC - RETURN OF GRANT MONIES		2023016	£2,548.00
28/07/2023	MILLENNIUM PEST CONTROL	REGULAR	2022082	£366.00
28/07/2023	BENJAMIN BETHELL - MILEAGE		2023016	£119.25
28/07/2023	NORFOLK PENSION FUND	REGULAR	2022082	£467.49
28/07/2023	HMRC PAYE/NIC	REGULAR	2022082	£480.08
31/07/2023	BENJAMIN BETHELL PAY	REGULAR	2022082	£1,138.49
01/08/2023	1&1 INTERNET	REGULAR	2022082	£6.60
17/08/2023	NPOWER	REGULAR	2022082	£93.83
30/08/2023	STAFF COST - WAGES, HMRC, PENSION	REGULAR	2022082	£2,888.82
31/08/2023	1&1 INTERNET LTD	REGULAR	2022082	£9.60

To Note

Delegated services income	£4,293.17
Confusion with NNDC re invoices for HVH.	

To Approve

P Howe - Materials for bench restoration	£70.04
P Rice - Mileage	£9.45
CIM Signs - Feather Flag	£142.80
Horning Parish Council - Allotments	£140.00