



Minutes of the meeting of Hoveton Parish Council Monday 24th July 2023 after the Village Hall AGM. Meeting held in the Jubilee Room at Hoveton Village Hall.

1 ATTENDANCE

Present: Cllrs Russell Reeve (Chair), Peter Howe, Alex Howe, and Barry Edwards.

Apologies from Cllr Rob Henson.

In attendance: Ben Bethell (Parish Clerk), Duncan Baker MP, Anna Clarke (NNDC), and nine members of the public.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting on June 26th were signed as a true record. There were no matters arising.

4 PUBLIC FORUM

4.1 No report from Cllr Dixon

4.2 No report from Cllr Mancini-Boyle.

4.3 No police report has been received. A priority setting meeting notice had been received for Tuesday 27th July in Stalham. It was noted that this was very late notice.

4.4 MP Duncan Baker was welcomed to the meeting. The threatened closure of the Barclays Bank branch had generated a lot of interest with most expressing surprise and disappointment. It was noted that the first aim should be to stop the closure, but that this may not be a viable option. Barclays had suggested that there are only eleven regular users of the branch which seemed incredible to those present and at odds with the regular queues experienced by those who visit the branch.

It was suggested that a meeting would be convened with the Barclays team to understand the options and challenge the plans. It was noted that the closure of the last bank branch in a community potentially enables banking hub legislation to be used.

The lack of an alternative ATM in the village was raised as a problem ,as was the potential lack of bank access for the workers at larger organisations such as Place UK, and the impact on those with disabilities.

The street scene on Station Road was discussed, as there had been no further updates about the Kings Head or Waterside Rooms. It was suggested that the closure of Barclays could have additional negative impact.

The No Fishing signage on the Staithe (erected by Broads Tours) had not been well received by some fishermen and the Clerk agreed to look at the covenant which exists to determine what the official situation is.

5 CO-OPTION OF NEW COUNCILLORS

- 5.1 Two new Councillors, Kerry Walker and James Nash, were agreed for co-option and welcomed to the Council.

6 AFFORDABLE HOUSING IN HOVETON.

- 6.1 Anna Clarke of NNDC's Community Housing Enabler introduced herself and gave an overview of her role. It was noted that most affordable housing is delivered through Section 106 agreements on new developments.

Another option, and the one which Anna was hoping Hoveton may be able to help with, is exception sites. These are often small parcels of land which may otherwise not be approved for development and which provide housing for local residents. There must be a local housing need, and the development must be appropriate to the settlement.

There are currently 167 houses available for low-cost rental in Hoveton with a need for 47 houses still being noted on the register.

The Community Housing initiative offers an opportunity for local groups to bring additional housing forwards. It was noted that many partner with housing associations to enable this. It was also noted that the number of affordable homes being built in North Norfolk has fallen in recent years for various reasons. There was a concern raised about the infrastructure required for housing in general and the implication on this initiative.

The Parish Council can assist by trying to identify potential sites, working with local groups to develop those sites, and to re-engage Anna if and when opportunities arise.

7 PLANNING

- 7.1 BA/2023/0293/TPOA – Alder, fell/coppice - Hoveton Riverside Park, Station Road, Hoveton, Norfolk – No objections.
- 7.2 BA/2023/0298/TPOA - Proposed management plan for part of the TPO area - Hoveton Riverside Park, Station Road, Hoveton, Norfolk – No objections.

8 ADMINISTRATION

- 8.1 The Clerk read his report which noted the very helpful feedback from the newly appointed internal auditor, changes at the village hall, the current workload of the Council and its personnel, and an offer of help to repaint some benches in the parish.
- 8.2 Councillors were grateful for the offer of help and noted that overlap with the new Parish Warden should be avoided.
- 8.3 An email had been received by the Council in respect of speeding on Stalham Road. The resident has been pointed towards Norfolk County Council, but HPC will support where possible. The matter is also being raised through the Local Cycling and Walking Plan. Cllr Edwards showed a summary of data from the SAM2 sign and suggested that ANPR would be a benefit. It was noted that speeding fines could make a considerable income for the local community.
- 8.4 It was AGREED that the Parish Warden's position would be offered to Paul Rice. It was hoped that the contract start date would be August 1st 2023.
- 8.5 It was AGREED that five new Glasdon tables (two with disabled access) would be ordered for Granary Staithe.
- 8.6 The Council noted its strong objections to the closure of the local Barclays bank branch. It was AGREED that the Council would support steps to resist the closure as detailed by MP Duncan Baker.
- 8.7 The Clerk showed the outputs from the internal audit report. Cllrs AGREED that all steps noted in the report would be pursued over the coming months. It was noted that some suggestions had already prompted revisions to Council practices.

9 FINANCE

- 9.1 The Clerk showed the Schedule of payments (below) and this was AGREED.

10 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING

- 10.1 The next meeting date was noted as September 4th 2023.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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Schedule of Payments

Date	Item	Regular?	Minute Book	Value
30/06/2023	HMRC PAYE/NIC	REGULAR	2022082	£507.78
30/06/2023	NORFOLK PENSION FUND	REGULAR	2022082	£485.77
30/06/2023	1&1 INTERNET	REGULAR	2022082	£6.60
30/06/2023	BENJAMIN BETHELL PAY	REGULAR	2022082	£1,178.18
17/07/2023	BHIB LTD - Insurance		2023011	£1,020.53
17/07/2023	MISS S BLYTHE - INTERNAL AUDIT		2023011	£90.00
17/07/2023	C PHILLIPO PARK GRASS		2023011	£720.00
19/07/2023	NPOWER	REGULAR	2022082	£91.59
24/07/2023	GARDEN GUARDIAN - May		2023011	£596.30

To Note

Return of Grant monies to NNDC	£2,548.00
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To Approve

Millenium Pest Control	£366.00
B Bethell - Mileage	£119.25