



AGENDA – Hoveton Parish Council
Meeting to be held on Monday 2nd October 2023 at 18:45
Meeting to be held in the Jubilee Room at Hoveton Village Hall

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

B Bethell

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Tuesday 26th September 2023

1 ATTENDANCE

To note those present and to consider apologies for absence.

2 DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

To approve the minutes of the full council meeting held on 4th September 2023, and to note any matters arising.

4 PUBLIC FORUM

- 4.1 To receive a report from County and District Councillor Dixon.
- 4.2 To receive a report from District Councillor Mancini-Boyle.
- 4.3 To receive a police report.
- 4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

5 PLANNING

- 5.1 PF/23/1983 – Demolition of existing bungalow and erection of replacement dwelling - 8 Three Acre Close, Hoveton, Norwich, Norfolk, NR12 8QL
- 5.2 PF/23/1945 - Single storey rear extension - 148 Stalham Road, Hoveton, Norwich, Norfolk, NR12 8EE

6 ADMINISTRATION

- 6.1 To receive the Clerk's Report.
- 6.2 Questions to the Clerk.
- 6.3 To receive an update from the Parish Warden.
- 6.4 To consider the report about the pedestrian ramp next to The Old Mill.
- 6.5 To receive an update about the adverse possession of Pocket Park and consider next steps.
- 6.6 To receive an update about the Waterside Rooms and agree next steps.
- 6.7 To consider how to best use the Council website and Social media outlets.
- 6.8 To note any highways issues and note any updates about the SAM2 sign.

7 2024/25 BUDGET AND PRIORITIES

- 7.1 To receive the Clerk's initial thoughts on the 2024/25 budget.
- 7.2 To review the Reserves Policy and agree any changes needed.
- 7.3 To receive an update from the recent workshop session about possible future projects and focus areas.
- 7.4 To agree which projects should be priorities and consider how they could be delivered.

8 STAFFING

- 8.1 To agree members of the Staffing Committee.
- 8.2 To consider IT equipment for the Parish Warden.

9 FINANCE

- 9.1 To review and approve items of expenditure (Schedule of payments, circulated).

10 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING

- 10.1 To note the meeting date, any items for the next agenda, and any items for The New Bridge magazine.

Ben Bethell, Parish Clerk & RFO
Tel: 07572 349600
Email: clerk@hoveton-pc.org.uk