



AGENDA – Hoveton Parish Council
Meeting to be held on Monday 26th June 2023 at 6:45pm
Meeting to be held in the Jubilee Room at Hoveton Village Hall

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

B Bethell

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Wednesday 21st June 2023

1 ATTENDANCE

To note those present and to consider apologies for absence.

2 DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

To approve the minutes of the full council meeting held on 5th June 2023, and to note any matters arising.

4 PUBLIC FORUM

- 4.1 To receive a report from County and District Councillor Dixon.
- 4.2 To receive a report from District Councillor Mancini-Boyle.
- 4.3 To receive a police report.
- 4.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

5 PLANNING

- 5.1 To note the submission of the North Norfolk Local Plan to the Secretary of State for Levelling Up, Housing & Communities on 11 May 2023 for independent examination.
- 5.2 BA/2023/0043/COND - Limited seasonal extended opening hours to 9pm, variation of condition 2 of permission BA/2010/0034/COND - Bewilderwood , Horning Road, Hoveton, Norfolk.
- 5.3 PF/23/1166 - Single storey rear extension to dwelling - Linton, Brimbelow Road, Hoveton, Norwich, Norfolk, NR12 8UJ.
- 5.4 BA/2023/0240/FUL - Replacement, like for like, of 38m of quay-heading in timber - Aquarius , Meadow Drive, Hoveton, Norfolk.
- 5.5 BA/2023/0254/FUL - Erection of single storey side extension, pergola and external bar servery; new external fire escape, laying of new surface to existing hard surfaced area and installation of timber posts to accommodate festoon lighting. - Kings Head Hotel , Station Road, Hoveton, Norfolk.

6 ADMINISTRATION

- 6.1 To receive an update about S106 payments and consider next steps.
- 6.2 To receive an update about the Parish Warden.
- 6.3 To consider any possible steps that the Council could take to improve the safety of the crossing on Horning Road West.
- 6.4 To review the current arrangements with allotments and to agree cost for the next year.
- 6.5 To consider arrangements for dealing with Subject Access Requests.
- 6.6 To consider allowing the Friends of Hoveton Village Hall to run a stall on Pocket Park.
- 6.7 To consider a revised agreement with the Broads Authority for the maintenance of Riverside Park.
- 6.8 To consider next steps for the Local Cycling/Walking plan.
- 6.9 To consider quotes for landscaping work around the village sign.
- 6.10 To receive an update about flowerbeds.

7 FINANCE

- 7.1 To review and approve items of expenditure (Schedule of payments, circulated)
- 7.2 To review the budget variances and note the bank reconciliation to May 31st.
- 7.3 To consider the Annual Internal Audit Report for the financial year 2022-2023.
- 7.4 To consider each of the assertions in the Annual Governance Statement (Section 1 of Annual Governance & Accountability Return) and to complete and approve the Annual Governance Statement – to be signed by the Chairman of the meeting and the Clerk.
- 7.5 To consider and approve Section 2 of the Annual Governance & Accountability Return.
- 7.6 To consider and approve the Explanation of Significant Variances in the Accounting Statements for the financial year 2022-2023 .

8 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING

- 8.1 To note the meeting date, any items for the next agenda, and any items for The New Bridge magazine.

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