



**AGENDA – Hoveton Parish Council**  
**Meeting to be held on Monday 5<sup>th</sup> June 2023 at 6:45pm**  
**Meeting to be held in the Jubilee Room at Hoveton Village Hall**

Councillors are summoned to the above meeting; members of the public and press are invited.

Signed:

*B Bethell*

Ben Bethell, Clerk and Responsible Financial Officer to Hoveton Parish Council

Wednesday 31st May 2023

**1 ATTENDANCE**

To note those present and to consider apologies for absence.

**2 DECLARATIONS OF INTEREST**

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with Hoveton Parish Council's Code of Conduct. The Council is asked to consider any requests for dispensations.

**3 MINUTES OF PREVIOUS MEETING AND MATTERS ARISING**

To approve the minutes of the full council meeting held on 15<sup>th</sup> May 2023, and to note any matters arising.

**4 PLANNING**

- 4.1 PF/23/1071 - Retention and upgrading (single to double skin walls) of existing temporary building granted under planning ref: PF/20/2488 to provide permanent building for the purposes of manufacturing/fitting for existing yacht business - Unit 6A, Tilia Business Park, Horning Road West, Hoveton, Norwich, Norfolk, NR12 8FN
- 4.2 PF/23/1095 - Change of use of annexe to Lavender Cottage to holiday let – Annexe At , Lavender Cottage, Tunstead Road, Hoveton, Norfolk

## **5 ADMINISTRATION**

- 5.1 To receive the Clerk's Report.
- 5.2 Questions to the Clerk.
- 5.3 To consider arrangements for replacement tables/furniture on the staithe.
- 5.4 To consider options and quotes for work to the area around the village sign.
- 5.5 To note any highways issues and an update on the SAM2 sign.
- 5.6 To receive an update on the Local Walking and Cycling Plan.
- 5.7 To receive an update about the Parish Warden.
- 5.8 To note an additional meeting date in June and a change of meeting date change in July.

## **6 FINANCE**

- 6.1 To review and approve items of expenditure (Schedule of payments, circulated)
- 6.2 To consider the Clerk's salary progression.

## **7 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING**

- 7.1 To note the meeting date, any items for the next agenda, and any items for The New Bridge magazine.

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