



Minutes of the meeting of Hoveton Parish Council Monday 9th January 2023 at 18:45. Meeting held in the Jubilee Room at Hoveton Village Hall.

Present: Cllrs, Russell Reeve (Chair), Peter Howe (Vice Chair), Ann Rogers, Barry Edwards, Greg Eade, and Alex Howe

In attendance: Ben Bethell (Parish Clerk), Cllr Nigel Dixon, Rob Henson (standing for co-option) and eight members of the public.

1 ATTENDANCE

Apologies were received from Chris Marshall and Gerard Mancini-Boyle.

2 DECLARATIONS OF INTEREST

None

3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The minutes of the full council meeting held on 5th December 2022 were AGREED and signed by the Chairman.

4 PUBLIC FORUM

4.1 Cllr Dixon began by giving an overview of the proposed changes to the polling station in Hoveton. The intention of NNDC is to move it from the Village Hall to the Youth and Community Centre and the suggestion is that cost is a consideration. The proposed move brings some concerns around car parking capacity, traffic flow (HVH has two gates), and a conflict of users at the Youth and Community Centre at school drop-off and pick-up time. The proposed move has triggered a consultation to every registered voter.

Cllr Peter Howe asked that we don't lose sight of the issues surrounding the street scene on Station Road. This was agreed and it was noted that the Broads Authority now need another chaser. Cllr Dixon will begin this process.

4.2 Cllr Mancini-Boyle was not at the meeting.

4.3 No Police Report had been received.

4.4 A member of the public suggested that new benches on the staithe could be sponsored by local businesses, in particular the take-aways.

It was noted that Brook Park continues to cause challenge and a recent note from NNDC suggested that the issue could be parked. Cllr Dixon agreed to pursue and HPC will add the issue to the agenda for the February meeting.

5 CO-OPTION OF NEW PARISH COUNCILLOR

5.1 Robert Henson had previously asked to re-join the Council and had submitted preliminary paperwork. His co-option was AGREED and Cllr Henson signed his Acceptance of Office form.

(8.5 was dealt with at this point of the meeting to enable Cllr Dixon to be engaged in the discussion and actions)

6 RISK REGISTER

6.1 Cllr Edwards gave an update on work with the Risk Register. The current work is focussed on simplifying the documents that have been drawn-up whilst taking into account all points raised by others throughout the process. Cllr Edwards was comfortable that there is good movement in the right direction.

There had been some concern about the risk assessment for the Flowerbed Team. Councillors AGREED that the current risk assessments and documentation were appropriate, though welcomed any improvement that could be made through Cllr Edwards' input.

7 PLANNING

7.1 BA/2022/0470/HOUSEH – No objection

7.2 BA/2022/0425/FUL – No objection

7.3 PF/22/2886 – No objection

7.4 TW/22/2880 – No objection, but would like to see replacement habitat planted elsewhere on the site.

7.5 PF/22/2822 – No objection

8 ADMINISTRATION

8.1 The Clerk's report was NOTED.

8.2 A question about the Village Hall Strategy Group was raised. The Clerk explained that this group had been agreed at the last Trustee meeting and was set-up to begin looking at what needs doing in the longer term.

8.3 Councillors AGREED that additional grit bins were required in the village. Highways have set out the process for new bins and made it clear that they will be assessed over the summer months according to set criteria. Many places would fail an application based on this criteria but, owing to the slope, it was felt that St John's Way may be suitable. The adoption of the road would need confirming first. Clerk to respond to Highways.

8.4 A meeting have been agreed with various groups in the local area, and with Wroxham Parish Council, to consider plans for the Coronation. Monday May 8th has been agreed. The meeting is on Thursday 12 January and a proposal will be brought back to Council at the next meeting.

8.5 (discussed after 5.1) The planning applications made by the Council for the village hall are still ongoing. Councillors and the Clerk felt that this is unacceptable and that delays encountered with NNDC need raising at a higher level. Cllr Dixon agreed to assist.

It was noted that a wider problem exists with NNDC where responses are not forthcoming. The situation with S106 monies has been an ongoing challenge which is still to be resolved. The process for the move to the Youth and Community Centre for polling has also been a concern. Clerk to address directly with NNDC and involve Cllr Dixon where needed.

8.6 Cllr Edwards outlined the current situation with the SAM2 sign and noted that he hopes we are nearly ready to mount the sign again. The initial location is likely to be Church Road. It was noted that we have limited place where the sign can be mounted and that new sites may require specific road furniture (essentially a new post) costing £200.

On the wider speeding issue it was noted that data from the SAM2 sign cannot be used to justify speed limit reductions. Cllr Edwards offered to continue looking at the options and the Council AGREED that this work was needed.

Lastly, it was noted that work on the Stalham Road footpath had now started. This news was welcomed.

7.7 The capping and waling work needed on Granary Staithe has now been completed by Norfolk Broads Direct as part of the long-term agreement with them. There is some tarmac patching required and the high water level has (again) flooded the pathway at the end of the dyke. Capron and Helliwell have been engaged to look at the adverse possession of Pocket Park. Basic checks are now underway.

Hedge plants and trees at Pocket Park may need re-siting. This work, along with the removal of a damaged tree will be done soon.

Work at Riverside Park is now underway with Broads Authority contractors. Some of the decking is being removed owing to it being unsafe, tree works are being carried out, and the bridge has been removed. Some paths will be renewed and widened, including the path from the long stay car park to the viaduct.

9 FINANCE

9.1 The Schedule of Payments (attached) was displayed. It was NOTED that payment for the bus shelter would likely be made in January though it had already been agreed.

10 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING

10.1 Items for the New Bridge are to include the co-option of Rob Henson, a note about changes to the Litter Picker, headlines about the budget for 2023/24, an update the Coronation, a note about the upcoming elections, and any pertinent points from recent meetings.

11 STAFFING

11.1 The Council has previously agreed, as part of the budget setting process, that it must derive more value from its employees to ensure ongoing justification of costs. The Litter Picker's role has been identified as not providing best value, and the Council has agreed that it must find ways to get more from the role.

Following consultation, the Litter Picker has asked that redundancy is considered. The Council discussed and AGREED to this request. Redundancy will be paid as per the statutory obligations and there will be no requirement for the Litter Picker to work the 12 weeks notice period.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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Schedule of Payments

Schedule of Payments

Date	Item	Regular?	Minute Book	Value
02/12/2022	B Bethell - Bench for Granary Staithe			£702.00
07/12/2022	1&1 internet	Regular	2022013	£5.39
07/12/2022	Norfolk Pension Fund - November	Regular	2022013	£125.92
13/12/2022	NNDC bins		2022059	£3,576.60
14/12/2022	NPower	Regular	2022013	£67.59
30/12/2022	Wages, HMRC and Pension	Regular	2022013	£2,387.64

To Note

To Approve

Zoom 2023	£119.90
HVH room charges	£51.25