



Minutes of the meeting of Hoveton Parish Council Monday 7th November 2022 at 18:45. Meeting held in the Jubilee Room at Hoveton Village Hall.

Present: Cllrs, Russell Reeve (Chair), Peter Howe (Vice Chair), Ann Rogers, Barry Edwards, Greg Eade, Chris Marshall, Alex Howe, Everitt Barnes and Gerrard Mancini-Boyle.

In attendance: Ben Bethell (Parish Clerk), Cllr Nigel Dixon, Claire Goldwater, and four members of the public.

1 ATTENDANCE

There were no apologies for absence.

2 DECLARATIONS OF INTEREST

There were no Declarations of Interest to note.

3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The minutes of the full council meeting held on 4th October 2022 were AGREED and signed by the Chairman.

4 PUBLIC FORUM

4.1 Cllr Dixon talked through the planned Norfolk Fire and Rescue Service visit on November 21st. The intention is to hear stories from the Summer's heatwave, plus concerns and actions. The session is intended to be open and residents should be encouraged to attend.

It was noted that Stalham Town Council are looking at how they should work with the Community Infrastructure levy and are encouraging other parish councils to join them in lobbying NNDC about the issue. Cllr Dixon was not convinced that now is the right time, given other challenges.

TPOs were mentioned and it was agreed that a map of TPOs in the parish would be useful. It was pointed out by a member of the public that this is available online. Clerk to investigate.

4.2 Cllr Mancini-Boyle noted that a Warm Spaces proposal is in the pipeline with NNDC.

The car park at HVH has had the holes filled.

There is now a programme of engagement between NNDC and young adults in the area aimed at improving engagement and understanding the needs of that segment of the community better.

Some trees for the field at HVH are arriving shortly and will be planted.

4.3 No formal Police Report had been received. The SNAP meeting had not been attended this month.

4.4 There were no points raised by members of the public.

5 COMMUNITY CONNECTORS

5.1 The meeting was addressed by Claire Goldwater, NNDC Community Connector for the area. Claire introduced herself and began by saying that her role is aimed at reducing loneliness and isolation. Many groups have not returned post-Covid. The aim is to support local groups and to 'signpost' people to each other. Claire is able to connect various groups, individuals, funding streams, and will actively visit and engage with the community. It was suggested that using the New Bridge to get this message out would be very useful. The Council thanked Claire for her visit and hoped to work with her going forwards.

6 PLANNING

6.1 BA/2022/0361/HOUSEH - Removal of a small strip of land at boundary of rear garden to join large pond in garden to Black Horse Broad allowing boat access to property. Construction of timber jetty to house side of pond to allow secure mooring for a boat - Burwood House , Horning Road, Hoveton, Norfolk

The Council has no objection to this application but noted that the pond should be checked for invasive species before it is connected with the river system.

6.2 PF/22/2166 - Removal of existing single storey kitchen and replace with two storey extension - 71 Stalham Road, Hoveton, Norwich, Norfolk, NR12 8EF

The Council has no objection to this application.

7 ADMINISTRATION

7.1 The Clerk's report was NOTED.

7.2 A question was raised about the southbound bus stop on Stalham Road and the Clerk confirmed this needs chasing.

7.3 Cllr Edwards updated the meeting about risk assessments. Progress has been made on the upper level for both HPC and HPC as trustee of HVH. Going forwards, Cllr Barnes would draft the low-level documents for approval.

7.4 The Chair and Clerk ran through the discussions with Community Action Norfolk (CAN) and the resulting proposal for membership. The Council AGREED that a Silver membership should be bought at the cost of £50 per year.

CAN has offered some training and assistance. It was AGREED that the Council should attend a Zoom training session for Councils acting as Trustee of a charity at the cost of £150. There is also an offer of a free 'strength test' which would assess HVH and identify potential weaknesses. It was AGREED that this should also be carried out.

7.5 Cllr Peter Howe gave a brief summary of the situation at Granary Staithe and requested that another bench is ordered to replace one of those removed (rotten and beyond repair). It was AGREED that a new bench should be ordered from Glasdon at a cost of £585 plus VAT.

It was also noted that options are needed to prevent the slope from continuing to erode and cause issue. Options are needed for consideration at a future meeting.

7.6 The Council has been concerned about the state of the two parks for some time. Riverside Park is owned by Roys and leased to the Broads Authority who will be carrying out works over the next two winters to improve it. This year's work is to include the removal of the bridge and refurbishment of the canoe launch area, along with tree management works.

Disappointment was expressed that plans do not go further, and that timescales have slipped. It was noted that the Broads Authority Masterplan should be understood and questioned.

7.7 Ongoing traffic issues around the parish were noted and discussed. Horning Road, Stalham Road, and Tunstead Road are concerns, particularly in respect of the extent of speed restrictions. The Council has had an email specifically about parking and associated dangers on Horning Road West which adds further concern. Data from the SAM2 sign suggests speeds are generally in check, but it was noted that, at particular times of the week, a Police presence would be welcome.

ACTION – Clerk to consider if anything could be done with the Road Safety Community Fund. Also, to consider calling a meeting of the Hoveton and Wroxham Alliance which has previously championed road traffic/safety issues.

7.8 Owing to some outstanding paperwork with Norfolk County Council, the SAM2 sign is currently inactive. Cllr Edwards is progressing and working with the Highways team to resolve.

7.9 The Clerk presented a list of suggested meeting dates for 2023. These were AGREED. The list also noted dates between meetings which could be used for training, Trustee meetings, or general catch-ups and progress updates.

8 FINANCE

8.1 The 2023/24 budget had been considered in the previous meeting and some minor updates had been made following various updates. Councillors discussed the required balance between services provided and the need to increase the precept, particularly in light of the cost of living crisis. The current version of the planned budget would see 37p per month added to a Band D household's Council Tax bill, with the percentage increase being 6.37%.

Councillors need to conclude in December if at all possible and, if the budget is to be challenged, will need to present an alternative for discussion.

8.2 The Schedule of Payments was AGREED.

9 ITEMS FOR THE NEW BRIDGE AND FOR THE NEXT MEETING

9.1 There were points raised for the next meeting, but a number of topics for the New Bridge were suggested including the Christmas tree and new bench on Granary Staithe, the role of Community Connector, traffic issue in the village, the SAM2 sign, and the Fire Service drop-in.

10 POCKET PARK PLANS (Confidential Item)

10.1 The Council discussed the ongoing situation with Pocket Park and the need to ensure that the area was maintained for future generations. It was AGREED that Capron and Helliwell should be engaged to file for Adverse Possession on the area. There is currently no clarity about who (if anyone) now owns the area and the Council has maintained it for decades. A spend of up to £1500 was agreed to pursue the project.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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Schedule of Payments

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Date	Item	Regular?	Minute Book	Value
03/10/2022	Sustainable Furniture - Replacement bench seat		2022031	£85.00
13/10/2022	P Howe - Plants		2022055	£76.83
13/10/2022	B Bethell - Bench Base Materials		2022055	£79.49
13/10/2022	Millenium Pest Control	Regular	2022013	£288.00
14/10/2022	Apex Signs		2022055	£117.00
19/10/2022	NPower	Regular	2022013	£97.78
28/10/2022	B Bethell Salary	Regular	2022013	£1,268.24
28/10/2022	J Nash Salary	Regular	2022013	£351.80
28/10/2022	HMRC	Regular	2022013	£216.84
28/10/2022	Norfolk Pension Fund	Regular	2022013	£440.34

To Note

Bulbs for Granary Staithe (Alex Howe)	£27.00
Mobile Phone September and October	£27.00

To Approve

Gravel for Granary Staithe	£48.60	
Clerk's Mileage - B Bethell	£108.45	
HVH Jubilee Room Hire	£37.50	
Wreath for RBL	£60	
Clerk's pay increase 2022/23 (annual cost)	£1,040.54	Backdated to April 2022
		8 months to pay in November = £693.69