



# **Minutes of the meeting of Hoveton Parish Council**

## **Monday 8th August 2022 at 18:45.**

### **Meeting held in the Jubilee Room at Hoveton Village Hall.**

Present: Cllrs, Russell Reeve (Chair), Peter Howe (Vice Chair), Ann Rogers, Alex Howe, Barry Edwards, and Gerrard Mancini-Boyle.

In attendance: Twelve members of the public.

Clerk for the meeting: Cllr Alex Howe

#### **1 ATTENDANCE**

Due to there being many members of the public in attendance the Chairman and parish councillors introduced themselves and the Chairman explained the absence of the clerk on holiday and that Councillor A. Howe was deputising for him.

Apologies for absence were accepted for Councillors Greg Eade and Chris Marshall, and Ben Bethell (Clerk) (on holiday). Councillor Nigel Dixon would be a latecomer.

#### **2 DECLARATIONS OF INTEREST**

Item 5.3. Councillor Barry Edwards declared a non-pecuniary interest.

#### **3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING**

The minutes of the full council meeting held on 4th July 2022 were AGREED and signed by the Chairman.

The Chairman advised that no clarity had yet been received from the Broads Authority regarding works planned for Riverside and Pocket Parks.

## **4 PUBLIC FORUM**

4.1 A member of the public, who lived on Brook Park, referred to the recent blaze off the Tunstead Road near Wroxham Barns. He was concerned that the grass and wildflowers around Brook Park, which had not been cut for some months, was now extremely dry and that a spark, say from a discarded cigarette, could start a blaze within a few seconds. Another resident from Two Saints Close echoed these concerns, particularly about the rape seed crop behind his house, which had recently been harvested, leaving stubble behind.

It was agreed that HPC would follow up these concerns but there was nothing to stop the residents of both areas also approaching Councillor Dixon on this matter, and asking for his support in lobbying the appropriate organisations.

In response to a question from a member of the public, Cllr Roger's advised that play equipment for the Village Hall field had been ordered back in May, with delivery awaited.

## **5 PLANNING**

5.1 PF/22/1645 – Demolition of existing conservatory and erection of a garden room – 26 WAVENEY Drive, Hoveton, Norwich NR12 8DP.

Councillors could see no problem with this application and AGREED there was NO OBJECTION.

5.2 BA/2022/0261/COND – Change to approved external wall finish, variation of condition 2 of permission BA/2022/0182/HOUSEH – 3 Station Cottages Station Road, Hoveton, Norfolk.

This was a straightforward matter and Councillors AGREED there was NO OBJECTION to this application.

5.3 BA/2022/0219/COND- Amended plans, materials, and construction method, variations of conditions 2, 6 and 9 of permission BA/2017/0498/COND – Daisy Broad, The Rhond, Hoveton, NR12 8UE.

The Broads Authority's (BA) planning officer had agreed to certain changes, particularly to the external boardwalk that restricts navigation in the dyke. Construction work is on-going but the BA was seeking to make some design changes, and the Parish Council may need to respond further if the need arises.

## **6 FUTURE PROJECTS**

6.1 To agree a plan of future projects

The Chair had produced a paper, Future Plans and Projects for Hoveton, to provide an idea as to what projects for the village that HPC could be promoting and supporting. Not all the suggested projects were appropriate for the parish council itself to address, but those that were to be included needed scoping out to ensure viability. Public consultation would also be sought. Some of the projects itemised included the regeneration of Station Road, Changing Places facilities in public toilets, modernise Hoveton Village Hall to enhance its attraction as a community hub, and traffic flow and foul water flooding solutions.

It was agreed that many of the projects were very significant and a lot of support would be needed from others partners. The Chair's paper would be discussed in further at the next meeting and consultation should take place in the Autumn.

## **7 ADMINISTRATION**

7.1 It was AGREED that HPC would sign up to the Civility and Respect Pledge. By signing the Pledge, HPC will be agreeing to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers, with civility and respect in their roles.

7.2 An approach had been made to HPC regarding a resident's request to put a bench alongside an area of the footpath that runs between Stalham and Tunstead Roads. The resident had offered to fund the purchase of the bench but wished to remain anonymous. HPC were in favour of the offer but as NNDC had not yet adopted Brook Park it was agreed that Councillor A. Howe contact Persimmon to find out the legal position in placing a bench on Persimmon land. If no objection was received from Persimmon within 28 days, HPC would go ahead with purchasing the bench.

7.3 It was agreed to write to the Norfolk Fire and Rescue Service (NFRS) to express appreciation of the excellent responses given by the Service to the recent fires caused by the unusually high temperatures and dry weather, and for HPC to seek/ share NFRS advice and measures to reduce risks.

7.4 The provision of electric charging points by NCC was greeted with approval. Some suggested locations within the village were boat yards, Roy's car park, and Hoveton Village Hall. A positive response to be sent to the NCC portfolio holder.

7.5 HPC was awaiting a formal report from Target Trees, concerning the large willow tree overhanging ex-Massingham's butcher's shop car park. Once this was received a response could be provided by HPC to the complaint by the owner of the car park.

7.6 A complaint had been received concerning the state of the camera controlled car park close to the TIC, particularly viewed from the river. Immediate action was needed to trim the stinging nettles. It was AGREED to discuss the problem with Councillor Dixon and decide what further action could be taken by NNDC/BA against the land owner.

7.7 The future of a Christmas tree on Granary Staithe was considered. The Rotary's offer of one to be planted in the garden on the Staithe will be discussed further, and details brought to a future meeting.

7.8 A report regarding the piling around Granary Staithe had recently been received from the Broads Authority. The metal piling near the footbridge is deteriorating, mainly due to the pressure of the road traffic on the bridge. This needed to be brought to the attention of NCC's Highways. The timber cladding is also a concern. It is ten years old and the capping needs repairing, but not the piling as yet. A programme of next steps needs to be considered and timings for actions agreed.

## **8 FINANCE**

8.1 The Schedule of Payments (previously circulated) consisted mostly of the normal transactions but included an item for just under £200 for shrubs purchased by Councillor P Howe; these were for planting in the community flower beds by the double roundabout.

Acceptance was proposed by Councillor Mancini-Boyle, and seconded by Councillor Rogers.

## 9 ITEMS FOR THE NEXT MEETING

9.1 Not discussed.

At this point Councillor Dixon arrived having been at another meeting. The issues discussed under items 4.1 and 7.3 were brought to his attention and he advised his intention of writing to the Chief Fire Officer, to ask what is the general approach to the current risks being faced; the letter to be copied to Margaret Dewsbury, Cabinet Member at NCC.

Councillor Dixon also advised that NNDC's Resilience Forum was going to further discuss what communities could do if faced with fire risks in their locality.

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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## Schedule of Payments

Date	Item	Regular?	Minute book	Value
06/06/2022	1&1 Internet	Regular	2022013	£2.39
06/06/2022	B Bethell Strimmer Blades		2022040	£8.00
06/06/2022	B Bethell - Jubilee Room equipment		2022034	£59.84
06/06/2022	Hoveton Village Hall - Room Hire		2022040	£70.00
06/06/2022	B Bethell - Mileage for May and June		2022040	£107.55
06/06/2022	Chris Phillipo - Park maintenance		2022040	£320.00
06/06/2022	Garden Gardian - Grass cutting	Regular	2022013	£541.96
20/06/2022	NPOWER - Electricity	Regular	2022013	£92.97
25/06/2022	Roger Canwell - Internal Audit			£72.00
29/06/2022	Norfolk Pension Fund	Regular	2022013	£440.34
01/07/2022	HMRC PAYE and NIC	Regular	2022013	£236.84
01/07/2022	J Nash Salary	Regular	2022013	£431.00
01/07/2022	B Bethell Salary	Regular	2022013	£1,268.04

To Approve

B Bethell - Stationery	£22.74
A Howe - Flower beds	£196.91