



Minutes of the meeting of Hoveton Parish Council

Monday 6th June 2022 at 18:45.

Meeting held in the Jubilee Room at Hoveton Village Hall.

Present: Cllrs, Russell Reeve (Chair), Peter Howe, Ann Rogers, Chris Marshall, Greg Eade, Alex Howe, and Gerrard Mancini-Boyle
In attendance: Mr Ben Bethell (Parish Clerk), Cllr Nigel Dixon (NNDC), five members of the public.

1 ATTENDANCE

Apologies received from Cllr Barry Edwards.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The minutes were agreed as a true record and signed by the Chairman.

4 PUBLIC FORUM

4.1 Cllr Dixon began by noting a disparity between the East and West of the district in terms of funding. It appears that the West of the district tends to see more support. One example is the possible installation of changing places/ toilets. NNDC are looking for locations to install new ones and Hoveton should be an option. The wider issue requires management of timescales and would benefit from the development of a local wish list.

Rewilding and the improvement of biodiversity remains a focus and Cllr Dixon said he would like to see more done in this area.

Questions about progress with sewage outfall were put to Cllr Dixon following the recent meeting. The suggestion is that communication needs to be improved to ensure knowledge of the outflows. It was also noted that there are some NNDC/Anglian Water written questions and answers which could possibly be shared.

4.2 Cllr Mancini-Boyle noted that the Village Hall is still looking at maintenance work including the replacement of water heaters. The Jubilee celebrations had gone well.

NNDC has had six beaches awarded blue flags.

Greenbuild 2022 is happening and will be hosted in Fakenham on September 10th.

NNDC's main projects include a new swimming pool in Fakenham and works to improve Cromer seafront.

4.3 No Police report received. Cllr Ann Rogers will make contact with PC Tom Pritty (the new beat manager).

4.4 Duncan Holmes spoke about the new line bins being installed in Hoveton soon. Granary Staithe is one of the initial trial sites and Councillors were pleased that the staithe could be used. The bins in Hoveton will be managed by Angling Direct and the Tackle Shop. A leaflet is ready for distribution which encourages responsible angling.

The Council noted its thanks to Duncan for his work.

It was noted by the public that the lack of a police report was far from ideal. HPC will speak to PC Tom Pritty to resolve.

It was suggested that more could be done to publicise the work of the Council.

A comment was made about the appearance of the road entry from Stalham and whether this could be tied in with rewilding plans. The roundabout at the end of Brooke Park was of particular note and the advertising signs were identified as an issue.

It was noted that NNDC has a funding link on their website and that by watching the agendas of various meetings a good view of potential funding streams can be identified.

5 PLANNING

5.1 PF/22/1237 - Extension to front elevation of dwelling; external alterations - Westbury Travers Tunstead Road Hoveton Norwich Norfolk NR12 8QN – The Council supports this application.

6 ADMINISTRATION

6.1 The Clerk's Report was NOTED.

6.2 There were no questions to the Clerk but the Clerk was thanked for leading the village sign project.

6.3 The village sign is now nearly complete. The capping isn't quite as expected, but the Council AGREED to pay the bill for the plinth and soften the surrounds of the sign by the removal of the pavers and laying turf instead. The weather vane will be installed shortly.

6.4 The Council NOTED an update from Cllr Peter Howe about the Station Road street scene issues. The section 215 notice is being enforced and further work will be underway shortly to improve the area. Nothing further has been heard about the redevelopment of the area.

6.5 The use of an energy broker was discussed but there were some reservations. It was AGREED that the Clerk should seek further examples from the broker of their ability to assist and the work they have done for other councils.

6.6 The situation at Pocket and Riverside Parks was discussed. It was AGREED that a specification for works should be drawn up and should then go to tender. The current situation isn't ideal and the parks are not looking very good. Continued linkage with the Broads Authority is needed and the survey completed a few years back needs to be utilised.

6.7 Cllr Alex Howe gave an overview of the current situation for re-wilding and noted that there are many contacts available. It was AGREED to involve local residents either directly or via surveys. This topic links with item 6.6 and the specification should give consideration to rewilding. It was noted that rewilding can be a difficult balance between biodiversity, recreation and presentation. As such, this project needs to be taken forward carefully and must include linkage with stakeholders such as the Broads Authority, Highways, and Greater Anglia.

6.8 The village noticeboards are in need of renovation or replacement. It is possible that the precinct board may be replaced by them. It was AGREED that grant funding should be investigated to fund (at least in part) a replacement board at the Village Hall.

6.9 It was AGREED to buy items of equipment (totalling around £65) to allow better use of the Jubilee Room. Clerk to organise.

7 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2021-2022

7.1 The Clerk read through the internal auditor's report which was positive and raised no concerns. The report had been prepared by Roger Canwell.

7.2 The Council consider each assertion on the AGAR form and AGREED that in all cases the council was able to answer positively to the questions. The form was signed by the Chairman and Clerk (RFO).

7.3 The Council APPROVED Section 2 of the AGAR form.

7.4 The Council APPROVED the Explanation of Significant Variances for 2021-2022 as prepared by the Clerk.

8 BUS SHELTER

8.1 The Council discusses how the new bus shelter would be funded. Norfolk County Council has agreed to pay 50% and Cllr Dixon can contribute at least £1000. As such, the maximum commitment from the council would be £2,297.50.

The Clerk warned that this would mean an overspend on the budget, but that a surplus had been carried from last year and that reserves were sufficient. As such, this needed to be a conscious decision about whether to go beyond the budget.

The Council AGREED to progress the bus shelter project.

9 CORRESPONDENCE

9.1 The Draft Broads Plan 2022-27 was briefly discussed. The document is lengthy and the response deemed important. It was noted that flood defence mechanisms for settlements along the Bure should be a focus. It was AGREED to ask the Clerk to contact the Broads Authority for a short extension of time, to allow the Council to discuss at their meeting on July 18th.

10 FINANCE

10.1 The Council AGREED to pay SLCC membership for the Clerk.

10.2 The Schedule of payments was shown and all payments were agreed. See attached below.

11 THE NEW BRIDGE

11.1 Items AGREED were rewilding, Bus Shelter, Village Sign, Mammoth Trail, and The Draft Broads Plan 2022-27.

12 ITEMS FOR THE NEXT AGENDA

12.1 The items for the next agenda were noted as Broads Plan 2022-27, rewilding, and Riverside and Pocket Parks.

The meeting closed at 21:00

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

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Schedule of Payments

Date	Item	Regular?	Minute book	Value
03/05/2022	Broadland Computers - anti-virus		2022025	£20.00
03/05/2022	Peter Howe - Christmas Signage		2022007	£23.40
03/05/2022	Ben Bethell - Pocket Park plaque		2022025	£30.00
03/05/2022	Ben Bethell - ICO renewal 2021		2022031	£40.00
03/05/2022	P Hannant - Pocket Park maintenance		2022023	£1,245.00
05/05/2022	1&1 Internet	Regular	2022013	£2.39
06/05/2022	New Bridge donation		2022019	£750.00
13/05/2022	Horning Allotment payment		2022025	£100.00
16/05/2022	Norfolk ALC - Training costs		2022031	£30.00
16/05/2022	Ben Bethell - Mobile phone costs	Regular	2022013	£40.50
16/05/2022	Ben Bethell - Mileage		2022031	£56.70
16/05/2022	Jubilee Room hire		2022025	£92.00
16/05/2022	Carl Bird Skips - Pocket Park		2022031	£288.00
16/05/2022	Garden Guardian - March and April	Regular	2022013	£1,083.92
16/05/2022	John Burton - Village sign carpentry and steel		2022029	£1,305.00
23/05/2022	NPower	Regular	2022013	£108.06
23/05/2022	Peter Howe - Bedding plants		2022025	£32.04
23/05/2022	Norfolk ALC - Annual membership	Regular	2022013	£415.61
30/05/2022	Broadland Metal Art - Weathervane	RETROSPECTIVE		£129.95
31/05/2022	HMRC PAYE and NIC	Regular	2022013	£203.85
31/05/2022	J Nash Salary	Regular	2022013	£431.00
31/05/2022	Norfolk Pension Fund	Regular	2022013	£440.34
31/05/2022	B Bethell Salary	Regular	2022013	£1,301.03

To Approve

Weather vane	Retrospective	£129.95
Plinth	A11 Services	£3,096.00
ICO	Information Commissioner	£40.00
Insurance	BHIB	£1,043.78
Costs for materials - village sign maintenance	Ben Bethell	£117.21