



Minutes of the meeting of Hoveton Parish Council

Friday 7th February 2022 at 7:15pm

Meeting held at Hoveton Village Hall.

Present: Cllrs, Peter Howe (Chair), Alex Howe, Ann Rogers, Gerrard Mancini-Boyle.
In attendance: Mr Ben Bethell (Parish Clerk)
By Zoom: Cllr Russell Reeve (non-voting)
Members of the Public: Five members of the public.

1 ATTENDANCE

Apologies were received from Cllr Chris Marshall

2 DECLARATIONS OF INTEREST

None

3 MINUTES OF PREVIOUS MEETINGS AND MATTERS ARISING

Minutes of the meetings on the 10th January and 14th January were both signed as a true record.
There were no matters arising.

4 PUBLIC FORUM

4.1 Cllr Nigel Dixon gave an update. He reminded those present that the Local Plan brings land forward for development, but that the usual full planning applications for any given site will still be made in due course. He noted that the land being discussed in Hoveton was allocated for residential and care home use, but that no additional employment land has been identified. It was noted that businesses wishing to locate in Hoveton currently have very limited choice.

4.2 Cllr Mancini-Boyle briefly mentioned the plateau in Covid cases which should be reassuring. It was also noted that the grant for disabled play equipment has been submitted. There were some questions about the position of new equipment, but siting has not yet been fully agreed. The old children's play area was also mentioned, with Hoveton Village Hall currently looking at options for the area.

4.3 A brief report had been received from PC Tom Gibb which was read by Cllr Ann Rogers. It noted the SNAP priority for fraud prevention (particularly online and telephone), and some recent power tool theft, though these were not in the immediate vicinity. The damage to the benches at the village hall was also mentioned and noted as very disappointing.

4.4 Team Pigeon gave a brief update and noted that Cllr Alex Howe had now seen the issues at Granary Staithe first hand with evidence having been circulated.

A local resident raised concerns with the Local Plan and its divergence from national policy. It was also noted that government agreed targets are not being met, and particularly in the case of Hoveton allocations. A suggestion was made that a working group could be set up to bring residents together to promote a more suitable approach.

In response to discussions about fishing on Granary Staithe, it was mentioned that there is a Broads Angling Service (Strategy) Group. This group, amongst other things, promotes better practices in angling and would be willing to get involved in discussions which are ongoing. This involvement would be welcomed by all concerned.

5 PLANNING

5.1 PF/22/0051 - Two Saints Farmhouse, Tunstead Road, Hoveton - Erection of single-storey garden outbuilding containing swimming pool.

Object – Whilst the Council has no issue with the proposed structure, the felling of four mature trees seems unnecessary. The Council would prefer if the building is re-sited to allow the trees to remain.

5.2 PF/21/3471 - Land to South East of, Wroxham Barns, Tunstead Road - Change of use of land from agriculture to camping site with 25 no. serviced tent pitches and 5 no. 'Safari Tents' with verandas; marquee extension to existing toilet block to provide shower and toilet facilities.

Object – The Council is concerned by the highways challenges, all of which have been raised within the Highways consultation response. Of particular concern are the vision splay, site access for service vehicles, and pedestrian/cyclist safety. The camping area itself presents no specific challenge, though the layout of pitches does appear uninspiring and very uniform and will appear so as viewed across the open field to the south east.

5.3 PF/22/0084 - 2 Merlin Close, Hoveton, Norwich - Single storey extension to rear of attached garage; replacement roof to garage at increased height.

Support

5.4 BA/2021/0492/FUL - Kings Head Hotel, Station Road, Hoveton, NR12 8UR - Creation of 4X pergolas, 2X timber booths, along with associated garden works.

Support. The Council hopes that the planned alterations/work enable and encourage a general improvement in the presentation of the site.

5.5 PF/22/0119 – Hoveton - 37 Two Saints Close, Hoveton, NR12 8QP - Single storey rear extension and porch to front of dwelling.

Support

5.6 PF/22/0108 – Highfield, Tunstead Road, Hoveton, NR12 8QN -Front and rear dormer extensions with new gable end to dwelling.

Support

6 ADMINISTRATION

6.1 The Clerk had no report this month.

6.2 There were no questions for the Clerk.

6.3 Support was agreed for the Wroxham, Hoveton, and Belaugh Community Care group. The Council agreed that it would prefer to buy an item for them (wheelchairs had been mentioned). This item will be brought back to the next meeting.

6.4 A new bin compound on Pocket Park for boating use is being discussed by the Broads Authority. Cllr Peter Howe noted the plans and the Council agreed that they looked appropriate and would improve on the existing facilities.

6.5 The ongoing discussions about fishing on Granary Staithe were noted, along with evidence gathered during a visit by Cllr Alex Howe with Team Pidgeon. It was noted that a meeting with the Broads Angling Service (Strategy) Group would be positive and it was agreed to form a working group to progress and discuss further.

6.6 The Council is still unsure if and how to celebrate the Jubilee. It was noted that the Lions and the Rotary may be interested in working with the Council and that a Facebook appeal may bring a few interested residents forward. It was also suggested that a 'topping out' of the renovated village sign may create a nice opportunity which could be tied in with the Jubilee.
ACTION – Clerk to post on the Facebook page and website.

7 VILLAGE SIGN

7.1 The Clerk outlined a plan which would allow the sign to be re-erected around Easter. The two quotes previously received for the initial stage (to make reparations to the sign and fabricate a steel shoe for it to sit in) were discussed and it was AGREED that the quote from John Burton should be accepted. The next stage is to find builders to provide quotes for a suitable brick and flint plinth along with associated ground works and re-mounting of the sign.

8 THE (NEW) BRIDGE

8.1 The New Bridge publication will be a glossy, colour, A4 publication whose first edition is scheduled for May. A new CIC has been formed but some start-up capital will be needed. The Council were minded to support, but no agreement was made at this meeting owing to the need to clarify what is required once other sources have made donations. The item will be discussed again in March.

9 FINANCE

9.1 The items of expenditure (noted below) were APPROVED.

9.2 The Schedule of Regular payments along with review timescales were APPROVED and are shown below.

9.3 The Council met on Zoom on January 31st to review the current financial situation and familiarise themselves with the process followed by the clerk. The clerk and Council felt that it was important to ensure all involved have a good understanding of the finances. From the new

financial year it is intended to move much of the record keeping onto the Google drive to allow councillors easier access to the records.

9.4 It was noted that the VAT reclaim for play equipment (installed 2019) had been received. This money could be reclaimed owing to the Council's position as Sole Trustee to Hoveton Village Hall.

10 ITEMS FOR THE NEXT MEETING

10.1 The next meeting of the Council will be on March 7th. There may be an additional meeting to discuss any response to the Local Plan. Items noted for the next agenda were Wages for the next financial year, Granary Staithe fishing, next steps for the village sign, street signage, and plans for Christmas trees.

The meeting closed at 21:35

Signed.....

Date.....

Name.....

Ben Bethell, Parish Clerk & RFO

Tel: 07572 349600

Email: clerk@hoveton-pc.org.uk

January 2022 Payments

06/01/2022	IONOS	£2.39	Regular monthly payment for emails
24/01/2022	Mobile phone costs - Dec and Jan	£27.00	Agreed January 10 2022
31/01/2022	Litter Picker Salary January 2022	£1,986.47	Regular monthly payment for wages and associated costs
31/01/2022	HMRC Month 9		
31/01/2022	Norfolk Pension Fund (LGPS) January 2022		
31/01/2022	B Bethell Clerk Salary January 2022		

Upcoming payments

Zoom licence	£143.88	Agreed January 10 2022 (price includes VAT)
Planting	£53.73	Agreed October 4 2021 (£3.75 and £49.98)
Millenium Pest Control	£144.00	Ongoing contract agreed December 7 2020 (price includes VAT)
Garden Guardian Verges October	£506.55	Ongoing contract agreed January 11 2021 (price includes VAT)
Garden Guardian HVH Field	£1,566.00	Agreed January 11 2021 (price includes VAT)

Payments to approve

Benches	£3,038.94	Purchase agreed September 2021 (price includes VAT)
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Schedule of regular payments - Hoveton Parish Council

Last reviewed -

ITEM	AMOUNT	PAYMENT FREQUENCY	REVIEW PERIOD
IONOS	£2.39	Monthly	If prices or contract change
Norfolk Pension Fund (LGPS)	As demanded	Monthly	If contribution percentages change
Litter Picker Salary	Gross pay = As agreed 4.10.21	Monthly	At the point of any salary review
B Bethell Clerk Salary	Gross pay = As agreed on appointment	Monthly	At the point of any salary review
HMRC	As demanded	Monthly	Never (determined by salary)
Mobile phone costs	£13.50	Monthly	If prices change
EON	As demanded	Quarterly	At the end of the contract or after a given time
Public works loan repayment	As demanded	Half-yearly	Never (agreement ends March 2023)
IONOS - Domain renewal - hoveton-pc.org.uk	£19.98	Every 24 months	If prices change
Bin collection NNDC	£3,291.60	Annually	If another option is presented
Garden Guardian	£506.55	Monthly through the season	At the end of each contract term
Millenium Pest Control	£144.00	Quarterly	If price changes or if another option is presented