



Minutes of the meeting **of Hoveton Parish**
Council
held on Monday 7th July 2021 at 7:00pm on ZOOM.

Present: Cllrs Peter Howe (Chairman), Jilly Gourlay, Robert Henson, Alex Howe, Russell Reeve, Ann Rogers, Gerard Mancini-Boyle (also District Councillor), Christopher Marshall.

Clerk: Mrs Alex Howe

In Attendance: Councillor Nigel Dixon (District and County Councillor), Councillor Malcolm Allsop, Chairman of Wroxham Parish Council. No members of the public were present.

1. ATTENDANCE

No apologies had been received. Councillor Greg Eade was not present.

2. CO-OPTION

There were no applications.

3. DECLARATIONS OF INTEREST

Councillor Mancini-Boyle sits on NNDC's Planning Committee so will not vote at item 6.

4. MINUTES OF PREVIOUS MEETING

The minutes of the full council meeting held on 7th June 2021 were **AGREED** and will be signed by the Chairman in due course.

5. PUBLIC FORUM

5.1 To receive a report from District and County Councillor Dixon.

5.1a A meeting between Councillor Dixon, Anglian Water and other stakeholder organisations was anticipated to take place on 19th July. TBC.

5.1b The surface flooding on Horning Road (from Littlewood Lane onwards) was being addressed and progress had been made. The drain outside Hoveton St. John School had now been connected into the surface water system which feeds into the river. There had been no alternative to the impact of the traffic lights outside the school, and the school pick-ups. Resurfacing of the road is planned for October.

5.1c NNDC is going through some challenging times and it has been acknowledged that responses are taking too long. This is due to a combination of management restructuring, Covid, and staff working from home.

5.2 To receive a report from District Councillor Mancini-Boyle

5.2a Councillor Mancini-Boyle concurred with Councillor Dixon's comments

5.2b The former Town Council offices on New Road, North Walsham, have been undergoing refurbishment and will be a community led building.

5.2c NNDC has renovated a house in Fakenham for the use of rough sleepers.

5.2d Cllr Gourlay raised the issue of Section 106 agreements. Cllr Mancini-Boyle advised that these had now been amalgamated into the finance department, which had created an improvement in the service. Planning applications are still backlogged with officers working from home. Cllr Peter Howe raised the application from the Men's Shed, which does not appear to have been validated yet. Cllr Mancini-Boyle to raise this at next Tuesday's meeting with the CEO and officers.

5.3 To receive a police report:

This was noted. No reference was made to the vandalism which has occurred at Hoveton Village Hall. This was anticipated to be included in the next report.

5.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

Cllr Malcolm Allsop, Chairman of Wroxham Parish Council (WPC), was in attendance at the invitation of Councillor Peter Howe, in their roles as members of the Wroxham and Hoveton Alliance. Cllr Allsop referred to the following:

- WPC had been meeting face to face for two months.
- Influx of holiday visitor resulting in the purchase of 1,000 litre size rubbish bin for Caen Meadow. A significant amount of this rubbish consisted of discarded inflatable canoes! The Police were aware of the situation.
- WPC may well be adopting Wherry Gardens by the end of the year
- Despite 6 weeks of drilling boreholes no solution has yet been found to the flooding on the Wroxham side of Wroxham Bridge but the possibility exists of the bridge having to be closed for some weeks whilst remedial work is undertaken. Norfolk Broads Direct has raised the level of its car park, in anticipation of NCC's future work.
- PH added a comment concerning the disgraceful state of Station Road. The Alliance has written to both the Broads Authority and NNDC but no constructive responses have been received. Cllr Mancini-Boyle to raise the possibility of a Section 215 being served, at his next meeting with the Chief Executive, Steve Blatch.

6. PLANNING

6.1 Planning applications received for comment:

6.1.1 PF/21/1698 - Single storey rear extension; alterations to front elevation associated with conversion of roof space to habitable space; replacement windows and alterations to external materials. Flamingo Cottage, 15 Church Road, Hoveton, Norfolk, NR12 8UG. Deadline 20/07/2021.

NO OBJECTION

6.1.2 PF/21/1701 - Two detached dwellings. Two new houses on previously developed land. 64 Two Saints Close Hoveton Norfolk NR12 8QR. Deadline 27/07/2021. It was resolved to object to the plans for two additional houses as they would reduce the local stock of property with spacious gardens (which are now in great demand) as well as reducing amenity levels for 4 properties to that found in high density urban areas. There was also inadequate provision for vehicle parking.

OBJECTION

7. FINANCE

7.1 The Budget Monitoring Statement was **NOTED**.

7.2 The schedule of payments was **APPROVED, PROPOSED** Cllr Peter Howe, seconded Cllr Alex Howe.

7.3 To consider a grant to Wroxham, Hoveton and Belaugh Voluntary Community Care Scheme. It was **AGREED** to consider this later in the year so that any further requests can be considered all together. In the meantime Cllr Mancini-Boyle will look into the possibility of any funding being available from NNDC for such schemes.

7.4 To approve to set up a direct debit for the ICO annual payment. This was proposed by Cllr Peter Howe, seconded by Councillor Mancini-Boyle. All **AGREED**.

- 7.5 To consider paying for an electrical supply to the Men's Shed at Hoveton Village Hall recreation ground. Three quotations had been received and Paul Brister was **APPROVED**. Proposed by Cllr Peter Howe, seconded by Cllr Gourlay. All **AGREED**. Any invoice to be addressed directly to HPC.
- 7.6 To consider implementing an agreement with Hoveton Village Hall for the Parish Council to cover all future servicing and maintenance costs for a defibrillator, and a sign for the main road. No further research had been undertaken so this item to be deferred to the next meeting.

8. ADMINISTRATION

- 8.1 To consider applying for the S106 money from NNDC. Cllr Peter Howe proposed that Cllr Gourlay apply to NNDC for Section 106 money from the Church Field development. Seconded by JG. All **AGREED**. Cllr Gourlay advised that she has emailed Philip Rowson regarding this and will follow-up with detailing the expenditure of the £36,500.00. It was hoped that new play equipment, re-surfacing and repair of the car park, would be achieved from this money.
- 8.2 To consider adopting the General Reserves Policy. Cllr Peter Howe proposed this be adopted, Cllr Russell Reeve seconded. All **AGREED**. A Finance meeting would be needed when the new clerk returns from holiday.
- 8.3 To note the recruitment of Mr Ben Bethell as Parish Clerk and Responsible Financial Officer to Hoveton Parish Council from 1st July 2021. **NOTED**.

9. SERVICES & AMENITIES

- 9.1 **Re-wilding update**. Cllr Alex Howe reported that two speakers would attend the August meeting to talk about the possible re-wilding of the village where appropriate. Robert at Garden Guardian had been asked for his view but he was dubious about such schemes.
- 9.2 **Tree Planting update**. Cllr Mancini-Boyle had not heard anything further from NNDC. It was possible that current conditions were not appropriate for tree planting. He will follow this up again in the Autumn.
- 9.3 **To consider locations for additional cycle parking**. The following locations were suggested – close to Roys, perhaps extend the ones outside Barclays Bank, in the shopping precinct, Riverside Park, the Tourist Information Office; and the Village Hall.

10. CORRESPONDENCE

Email	Cllr Dixon - Response to public query about Station Road.	NOTED
Email	Cllr Martin Wilby – Norwich Western Link Updates.	NOTED
Report	Police Report 7/06/2021	NOTED

11. ITEMS FOR NEXT AGENDA

- 11.1 To ratify the decisions made at Council meetings held via ZOOM on 7th June & 7th July 2021.
- 11.2 Risk Assessment, needed by the clerk, to be agreed by Councillors.

12. ITEMS FOR INCLUSION IN THE BRIDGE

Broadland's Community at Heart Lottery – Gerard to provide copy. Rewilding – information re August meeting. Defibrillators in the locality. Rotary Litter Pick in 2 weeks' time. Latest Covid information, cleaning the benches, and sanitisers.

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