



## Minutes of the meeting of Hoveton Parish Council held on Monday 7<sup>th</sup> July 2021 at 7:00pm on ZOOM.

**Present:** Cllrs Peter Howe (Chair), Greg Eade, Jilly Gourlay, Robert Henson, Alex Howe, Russell Reeve, Ann Rogers.

**Clerk:** Mrs A Howe

### Members of the Public:

#### 1 ATTENDANCE

Apology for absence accepted for Cllr \_\_\_\_\_ due to \_\_\_\_\_.

#### 2 CO-OPTION

There were no applications.

*(If anybody attends and is interested, please instruct the to contact the Clerk)*

#### 3 DECLARATIONS OF INTEREST

Item \_\_\_\_\_ Cllr \_\_\_\_\_ did not comment or vote on this item.

#### 4 MINUTES OF PREVIOUS MEETING

The minutes of the full council meeting held on 7<sup>th</sup> June 2021 were AGREED and will be signed by the Chair in due course.

#### 5 PUBLIC FORUM

- 5.1 To receive a report from County Councillor Dixon.
- 5.2 To receive a report from District Councillor Mancini-Boyle.
- 5.3 To receive a police report
- 5.4 To receive questions and representations from members of the public relating to matters on the agenda. 15 minutes in total for this item, maximum 3 minutes per speaker.

#### 6 PLANNING

- 6.1 Planning applications received for comment:
  - 6.1.1 PF/21/1698 - Single storey rear extension; alterations to front elevation associated with conversion of roof space to habitable space; replacement windows and alterations to external materials. Flamingo Cottage, 15 Church Road, Hoveton, Norfolk, NR12 8UG. Deadline 20/07/2021.

**7 FINANCE** (Anything financial should be RESOLVED, PROPOSED, seconded & voted on .example below 7.2.)

- 7.1 The Budget Monitoring Statement was NOTED.
- 7.2 The schedule of payments were APPROVED, PROPOSED Cllr \_\_\_\_\_, seconded Cllr \_\_\_\_\_.
- 7.3 To consider a grant to Wroxham, Hoveton and Belaugh Voluntary Community Care Scheme.
- 7.4 To approve to set up a direct debit for the ICO annual payment.
- 7.5 To consider paying for an electrical supply to the Men's Shed at Hoveton Village Hall recreation ground.
- 7.6 To consider implementing an agreement with Hoveton Village Hall for the Parish Council to cover all future servicing and maintenance costs for a defibrillator.

**8 ADMINISTRATION**

- 8.1 To consider applying for the S106 money from NNDC.
- 8.2 To consider adopting the General Reserves Policy
- 8.3 To note the recruitment of Mr Ben Bethell as Parish Clerk and Responsible Financial Officer to Hoveton Parish Council from 1<sup>st</sup> July 2021.

**9 SERVICES & AMENITIES**

- 9.1 Re-wilding update. Cllr A Howe.
- 9.2 Tree Planting update. Cllr G Mancini-Boyle.
- 9.3 To consider locations for additional cycle parking.

**10 CORRESPONDANCE**

Email	Cllr Dixon - Response to public query about Station Road.	FOR INFO
Email	Cllr Martin Wilby – Norwich Western Link Updates.	FOR INFO
Report	Police Report 7/06/2021	FOR INFO

**11 ITEMS FOR NEXT AGENDA**

- 11.1 To ratify the decisions made at Council meeting held via ZOOM on 7<sup>th</sup> June & 7<sup>th</sup> July 2021.

Lolly Dawson, Parish Clerk & RFO  
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