



## **Minutes of the meeting of Hoveton Parish Council Monday 7<sup>th</sup> June 2021 at 7:00pm (Remove meeting held via zoom)**

**Present:** Cllrs Peter Howe (Chair), Greg Eade, Jilly Gourlay, Robert Henson, Alex Howe, Russell Reeve, Ann Rogers.

**In attendance:** Miss Lolly Dawson (Parish Clerk)

**Members of the Public:** 1 & County Cllr Nigel Dixon

### **1 ATTENDANCE**

Apology for absence accepted for Cllrs C Marshall & A Croft due to personal commitments.

### **2 CO-OPTION**

There we no applications.

### **3 DECLARATIONS OF INTEREST**

Item 8.5 Cllr Reeve did not comment or vote on this item.

### **4 MINUTES OF PREVIOUS MEETING**

The minutes of the full council meeting held on 5<sup>th</sup> May 2021 were AGREED and will be signed by the Chair in due course.

### **5 PUBLIC FORUM**

- 5.1 County Councillor Dixon addressed the Council with regard to the Norfolk Flood Strategic Alliance and its current work, the Cycle Parking in in market and coastal towns within Norfolk. Cllr Dixon is also addressing the highways issues on Horning Road on behalf of the Parish Council.
- 5.2 District Councillor Mancini-Boyle addressed the Council with regard to an increase in speeding on Horning Road and has contacted the police, reported that all beaches in Norfolk have received blue flags this year.
- 5.3 No members of the public addressed the Council.

### **6 UPDATES ON MATTERS FROM PREVIOUS MEETINGS**

- 6.1 The charity resolution document is still with Clapham & Collinge LLP. An update was requested 1.06.2021 was NOTED.

### **7 PLANNING**

- 7.1 Planning applications received for comment:
  - 7.1.1 BA/2021/0189/HOUSEH. Proposed kitchen extension and cart shed. Blackhorse Lodge, Horning Road. No comment.

7.2 Planning decisions were NOTED:

7.2.1 BA/2021/0099/FUL Barnes Brinkcraft Ltd, replacement boatshed. Approved Subject to Conditions. 26.05.2021.

7.3 The correspondence about the North Norfolk Local Plan and Initial Consultation on 'North Walsham West' was RECEIVED.

## **8 FINANCE**

8.1 The Internal Auditors report was RECEIVED, no recommendations made.

8.2 Section 1 of the AGAR was APPROVED, PROPOSED Cllr P Howe, seconded Cllr R Reeve.

8.3 Section 2 of the AGAR was APPROVED, PROPOSED Cllr P Howe, seconded Cllr R Reeve.

8.4 The Budget Monitoring Statement was NOTED.

8.5 The Schedule of payments was APPROVED, PROPOSED Cllr P Howe, seconded Cllr R Reeve.

8.6 The Norfolk County Council delegated grass cutting payment was APPROVED PROPOSED Cllr P Howe, seconded Cllr R Reeve.

8.7 The Litter picker salary for June 2021 was APPROVED. Staffing Committee were delegated to approve Clerks final payment once June hours are confirmed.

8.8 The quote from Target Trees for the recommended work at Riverside Park at a cost of £600.00 excl VAT was APPROVED, PROPOSED Cllr A Howe, seconded Cllr Mancini-Boyle.

## **9 ADMINISTRATION**

9.1 The Horning allotments management agreement was APPROVED, PROPOSED Cllr P Howe, seconded Cllr Henson.

9.2 The resignation of the Clerk was RECEIVED, final working day to be approved by Staffing Committee.

## **10 SERVICES & AMENITIES**

10.1 It was AGREED that no further action be taken at this time with regard to a digital screen at Granary Staithe.

10.2 It was AGREED that subject to permission being granted, Cllrs A Howe, R Henson & G Mancini-Boyle would arrange moving the SAM2 device to Horning Road.

10.3 It was AGREED that Cllr A Howe could invite Local Wilding for Village Group to the next Parish Council meeting, also contact Garden Guardian for advice on re-wilding and any potentially suitable locations and contact highways to request permission for re-wilding any potentially suitable locations.

10.4 A report from the Wroxham & Hoveton Alliance was RECEIVED.

10.5 Tree planting at Pocket Park and Brook Park.

10.6 It was AGREED to permit Mr Greg Eade to put a bird food stall at Pocket Park & Granary Staithe subject to approval from NNDC licensing and also contacting trading standards and following their advice. Mr Greg Eade to manage all proceeds.

10.7 The replacement of benches or picnic tables at Pocket Park was withdrawn by Cllr P Howe.

**11 CORRESPONDANCE was NOTED.**

Email	Cllr Martin Wilby, Cabinet Member for Highways & Infrastructure, Norwich Western Link.
Email	Broads Authority May 2021 Briefing Link
Email	Norfolk County Council's Cycling and Walking team. Circular Walks project, Brampton, Buxton, Hoveton, Belaugh & Coltishall.

**12 ITEMS FOR NEXT AGENDA**

12.1 To ratify the decisions made at Council meeting held via ZOOM on 7<sup>th</sup> June 2021.

**The meeting closed at 20:46.**

**Signed**.....

**Date**.....

**Name**.....

Lolly Dawson, Parish Clerk & RFO  
Tel: 07572 349600  
Email: clerk@hoveton-pc.org.uk